

ADDITIONAL INFO NEEDED TO COMPLETE THE NAVY ACCESS FORM

1. Equipment required: Computer with internet access, current version PDF reader program, printer, scanner.
2. Go to SBAS website, find the Mugu trip, and download the blank form.
3. Review the form to ensure you are OK with it. They want a lot of info.
4. Print out the form.
5. Read page 3 carefully (example: height must be in inches).
6. Fill out the form clearly. Illegible handwriting will be rejected.
7. Boxes 14-18 requires **both** Social Security and Drivers lic. #'s
8. Box # 25: is now filled in for you
9. Box #26: YOUR employer info: if not employed, state status. Do not leave blank
10. Be sure to initial box #29
11. The form must be signed and dated at the bottom of p.2
12. Scan the form back into your computer as a .pdf with your name in the title
13. E-mail to Jeff Hanson at jlh749@cox.net.
14. Jeff can scan for you if needed. Hand carry or mail to Jeff
15. FOR ADVANCED COMPUTER USERS:
The Navy will accept this form electronically. It can be written into if you are computer savvy, and have new hardware and software. Mac's can still have problems.